



Academic Probation Plan



ID No. _____ Email _____

Last Name _____ First Name _____

REQUIREMENTS

1. Complete the Academic Probation Plan and required probation meeting(s) by the end of the seventh week of the term.
2. Earn at least a 2.0 term GPA or maintain a 2.0 cumulative GPA.
3. Meet any additional requirements of your Learner Support Specialist.

Other requirements:

Significant changes to your coursework, missing or incomplete grades, may result in your continuing on probation. Failure to meet any of the requirements of your probation will result in your suspension from Southeastern University. At that time, you will be dropped from any courses you have enrolled in for your future terms and will not be eligible to register at Southeastern University for at least one academic semester. After one semester, you can appeal to the Learner Support Specialist to have your status reconsidered. Reinstatement is not automatic. You will need to demonstrate that you have made changes that will help you succeed when you return.

ACADEMIC PROBATION

The University places a student on academic probation when the term or cumulative grade point average (GPA) is below 2.0.

STEPS YOU MUST COMPLETE WHILE ON ACADEMIC PROBATION

While you are on academic probation, you may register during your designated queue time if you have completed the following steps:

- Fill out the Academic Probation Plan and Self-Assessment worksheet.
- Bring (or email) your completed Academic Probation Plan and Self-Assessment worksheet to your academic probation meeting with your Learner Support Specialist. Be prepared to discuss your completed forms as well as your goals for the term and changes you will make/have made to improve your academic record.

ACADEMIC PROBATION REQUIREMENTS

As an SEU student, you must meet these minimum academic requirements during your probation semester in order to avoid suspension from the University:

- Complete the Academic Probation Plan
- Attend the required probation meeting(s) with the Learner Support Specialist by the end of the seventh week of the term.
- Earn at least a 2.0 term GPA or maintain a 2.0 cumulative GPA.
- Meet any additional requirements of your Learner Support Specialist.

SUSPENSION

Failure to meet any of the requirements of your probation will result in your suspension from Southeastern University.

At that time, you will be dropped from any courses you have enrolled in for your future terms and will not be eligible to register at Southeastern University for at least one academic year.

 **Self-Assessment Worksheet**

Please take time to reflect on the question below.

Name _____

ID No.

CHALLENGES – In your own words, please describe the factors that contributed to your academic difficulties.

STRENGTHS – In spite of difficulties, I am proud of the following (include both academic successes and personal success over the past few months.)

RESOURCES – The following people or resources can provide me support as I move forward:

Please check the following areas that have been challenging recently.

STUDY SKILLS

MAJOR/CAREER-RELATED ISSUES

_____ Concentration easily broken

_____ Difficulty with courses in my major

_____ Difficult classes

_____ Uncertain of academic/career goals

_____ Difficulty managing time

_____ Unsure of interests, skills, & abilities

_____ Too heavy of a course load

_____ Unsure of major choice

_____ Unable to understand course material

_____ Other:

PERSONAL EVALUATION

However great our difficulties, there is always some degree of control that we have over the outcomes. Below is a place to sort out those items that are out of your control and those things you could have done differently over the past semester.

OUTSIDE MY CONTROL

COULD HAVE DONE DIFFERENTLY

My ideas for improving my academic performance next semester, including changes I have already made:

GOAL SETTING AND ACTION PLAN FOR SUCCESS

Please list at least three goals you have identified to help you succeed this semester.

GOAL 1:

Action Steps

GOAL 2:

Action Steps
